



Columbia School District Technology Use and Safety Administrative Guidelines

Student Name _____

IX. Student Summary

The District considers technology a tool for teaching and learning and encourages the responsible use of computers and related technology in District classrooms.

This is a summary of the Technology Use and Safety Administrative Guidelines. All students and parents are encouraged to read the full Administrative Guidelines before signing this State of Understanding. All students and parents must sign the Statement of Understanding before using District technology.

1. All use of the District technology must be in support of education (Administrative Guidelines Foreword).
2. Users have the privilege to use all of the technology for which they have had training. Anyone using the technology is responsible for the preservation and care of that technology. (Administrative Guidelines Sections I, II, III, IV)
3. Accounts are to be used only by the owner. The sharing of passwords is prohibited. (Administrative Guidelines Sections IV, V).
4. Real names must be used; no aliases are allowed. Additional. Personal information must not be shared over the Internet. (Administrative Guidelines Sections IV, V).
5. Users experiencing harassment or receiving requests for personal information must report the problem. (Administrative Guidelines Section V).
6. Any violations of the use of the technology should be reported to the teacher in charge. Students violating the Administrative Guidelines may be subject to discipline as outlined in the District Discipline policy, and may also be subject to legal action if appropriate. (Administrative Guidelines Sections II, III, IV, V, VI).
7. Copyright laws must be followed. (Administrative Guidelines Sections II, III, VIII).

A copy of the full Administrative Guidelines can also be found in school offices, media center, and computer labs.

User has received and read the Technology Use and Safety Administrative Guidelines summary and agrees to the terms.

Student Signature

Date

Parent Signature

Date